



WE ARE HIRING

JOIN OUR TEAM!

POSITION

Investment Associate

POSTING DATE

November 2019

WHO WE ARE

Rhia Ventures is a social investment and advocacy venture based in San Francisco, California. We invest in private equity, engage in shareholder activism, and curate a community of like-minded investors who use the scale of private capital and the power of corporations to reimagine women's reproductive health.

WHAT WE BELIEVE

We believe that reproductive health has been historically under-funded and deserves more attention in these turbulent times. We believe that through collaboration we will create more powerful solutions, and we believe that investment and shareholder advocacy can move the field in new and innovative ways.

OUR FOCUS

We bring new types of capital and companies into the field of reproductive health to benefit all women in the United States, particularly those often overlooked. We invest the capital of our robust and growing network that includes philanthropies, family offices, equity investors, and other financial institutions. We also engage with public companies and their shareholders to improve the lives of women in the United States.

OUR TEAM AND CULTURE

We are investment professionals and shareholder strategists who are dedicated to the mission of improving women's reproductive health, have the experience to hit the ground running, and have a growth mindset for ourselves and our organization. We value diversity, have the courage to trust quickly and engage honestly, and deliver high quality results consistently over time in a work environment that is flexible and accounts for our families and private lives. We value collaboration, kindness, academic rigor, and learning from our victories as well as our failures. We are continuously developing ourselves and our organization.

THE ROLE

The **Investment Associate** will support Rhia Ventures with its investment and fund-related activities, including deal sourcing, pipeline management, due diligence, deal execution, ongoing management of portfolio, exit strategies and investor relations. The Investment Associate will report to Elizabeth Bailey, Managing Director of RH Capital Funds.

INVESTMENT ASSOCIATE RESPONSIBILITIES INCLUDE

- Source robust pipeline of reproductive health investments, with a focus on maternal health and contraception, in addition to other high-impact investments
- Maintain an up-to-date pipeline of investments, including periodic analysis of financing trends in women's health
- Build relationships with peer investors to strengthen pipeline and co-investing opportunities
- Support due diligences of high potential opportunities, including identifying and working with outside consultants/experts
- Evaluate opportunities and present clear, analytically-driven recommendations to the team
- Assist team in preparing written due diligence materials (e.g., investment briefs, investment memos, etc.)
- Support and manage parts of deal execution
- Provide support for the management of the Investment Advisory Committee
- Support monitoring and evaluation activities for portfolio investments
- Support fund administration and investor relations (including annual Limited Partner meeting and other types of convenings)
- Perform other duties as assigned

QUALIFICATIONS

- Clear passion for and commitment to the field of reproductive health
- Bachelor's degree required; MBA or equivalent graduate degree strongly preferred; a minimum of 5-7+ years of relevant work experience
- Familiar and adept with financial tools and frameworks to analyze the health and potential of early-stage businesses and technologies; demonstrated experience working in venture capital, private equity, investment banking, consulting or similar environment, evaluating investment opportunities
- A clear understanding of the healthcare ecosystem in the United States – clinical/medical, systems and industry
- Familiarity with science and technology as it relates to health innovation (e.g., medical devices, drug development, R&D, etc.)
- Ability to prioritize activities and commitments based on strategic understanding
- Strong analytical skills – both quantitative and qualitative
- Effective in building and maintaining relationships with diverse stakeholders
- Dedicated team player committed to collaboration
- Clear thinking and influential communications in both written and oral form
- Able to build trust and drive results with entrepreneurs, partners, investors and other stakeholders
- Willing to seek help and embrace personal development goals
- Ability to work in a dynamic, fast-paced and entrepreneurial environment, often independently

OTHER DETAILS

- Competitive benefits package
- Salary is commensurate with experience
- Status: Full-time, exempt
- Reports to the Managing Director, RH Capital Funds
- Location: Position can be based in Boston, MA (preferred) or San Francisco, CA

APPLY BY SENDING YOUR
RESUME & COVER LETTER
TO:
investmentassociate@rhiaventures.org

TO LEARN MORE, VISIT:
WWW.RHIAVENTURES.ORG



Rhia Ventures is an equal opportunity employer. We seek to build and maintain a diverse staff with regard to race, sex, culture, ethnicity, class, religion, physical ability, age, gender identity or expression and sexual orientation. The organization is a drug free workplace, and complies with ADA regulations as applicable.